

An invitation from Ledbury Community Day Committee



We invite your group to join us in the **3rd Ledbury Community Day** taking place on **Saturday 6th June 2015**

The aim of *Ledbury Community Day* is to provide an opportunity for local groups to show what they do and encourage participation from locals and visitors – a celebration of Ledbury and District's excellence.

Last year over 60 groups and organisations took part representing all ages and all parts of the community. Despite a wet start, all the venues were buzzing with people, not least the British Legion with its Old Ledbury photo show. Youth took over the Community Hall and put on a splendid display of singing, music and martial arts. St Katherine's Hall had everything from the Town Council, via the Masters House, the Rugby Club, and Amnesty International to Marie Curie Cancer – any many others besides. At the Burgage Hall, the U3A put on a number of events, you could find out about adult education and how to help with many of the community organisations in Ledbury. The Police set up their Mobile Police Station, the Fire Station held an open day and despite the rain the Tennis and Bowls Clubs held beginners' sessions. And you could visit all Ledbury's Heritage Buildings.

This year we want to build on last year's event by celebrating amongst other things the completion of the restoration of the Masters House.

Around these events, we will be encouraging local businesses to get involved, put on displays, and join us in celebrating the best of Ledbury and District.

Please read through the information below, consider what part you would like to play in Ledbury Community Day, and confirm what you will be doing on the enclosed Participation Form.

This year we are asking you to confirm your regular group contact details for inclusion in the Programme, and to pass on to Community Action Ledbury to help with their work. Complete these details on the form if you are willing for this to happen.

Thank you

Paul Kinnaird (Chair)
Griff Holliday
For *Ledbury Community Day Committee*

Norman Stanier
Emma Putnam

How can my group join in?

We would like your group to show to other residents in Ledbury and District and to visitors the things you do and the part you play in local life.

You are free to do this in any way that will show off your group and introduce it to others. Please be creative.

Consider how to involve others e.g. by inviting people to take a part in your activities on the day to discover more about you. It's all about *joining in*.

You may choose to work with other Ledbury groups to make a bigger impact. We are asking all groups in Ledbury to take part.

Where is Ledbury Community Day taking place?

We want groups to be doing their thing all over Ledbury.

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You can choose to hold your event at the premises you normally use, or you can share with other groups.

We are arranging space in the town for this event, including the Burgage Hall, the Community Centre, St Katherine's Hall, the Recreation Ground, and the Walled Garden.

Please let us know whether you would prefer to be inside or outdoors and what space you need for your display. If outdoors please take any necessary precautions against the weather. We will have contingency for severe weather.

How will people know about Ledbury Community Day?

We publicise the event in advance in the press, through social media and by local hand-outs and signage – you can help us by spreading the word in your group – it's an event for everyone in Ledbury and District. We will publish details of your event on our website – visit www.ledburycommunityday.org.uk to see last year's event.

On the day, we will have information, including a programme with details of everyone's displays and activities, and people available to point people in the right direction for the events they want to attend.

When in the day should my group's event take place?

It's your choice when on Saturday 6th June to hold the event if running on your premises – it will be June so there will be plenty of daylight. We want things to be happening all through the day, so that everyone can experience many different things. Remember that we want you to visit other groups as well!

The 3 public halls will open to the public only *from 10am to 2pm* – from past experience this is when most want to visit the event in town.

How can we benefit from taking part?

It's your day – you can use it to recruit more members, you can use it to raise funds for your group or a favourite charity, or you can use it just to show off what you do and have fun doing it, celebrating Ledbury's excellence.

If you want a charity to support, why not support the Mayor of Ledbury's charity for the year (which will be nominated in May).

How do we contact you?

Please let us know as soon as possible whether your group would like to take part in Ledbury Community Day, and what you plan to do.

Contact us by email: info@ledburycommunityday.org.uk.

Contact us by phone: 01531 634788 (Paul) or 01531 633637 (Griff)

Call us if you need more information or have ideas for the day

*Please return your Participation Form as soon as possible but no later than **15th April** – this will help us ensure we have your details in the programme for the day and provide the best publicity for the event.*