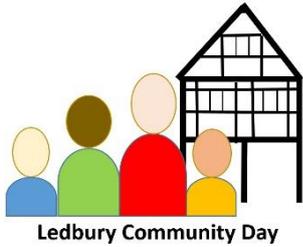


An invitation from Ledbury Community Day Organisers



Ledbury Community Day

We invite your group to join us in the **8th Ledbury Community Day** taking place on **Saturday 4th June 2022**

Ledbury Community Day provides an opportunity for local groups to show what they do and encourage participation from locals and visitors – a celebration of Ledbury and District's excellence. This year Community Day is part of Ledbury's celebration of **The Queen's Platinum Jubilee Weekend**.

In 2019 when we were last able to run Community Day nearly 80 groups and organisations took part representing all ages and all parts of the community. All three halls were busy and a number of groups held successful events on their own premises. Here's some feedback from past years – *“Another thoroughly enjoyable and successful day at (our) stand”, “(we) did well from having a presence at Community Day”, “We spoke to lots of people about our work, and had promises of future donations”, “I wanted to thank you very much for all the effort that went into this Community Day. It was a wonderful outreach project”, “As a ‘flag waving exercise’ it is good as it notifies/reminds people of our presence”, “Thank you for organising a great event”.*

See www.ledburycommunityday.org.uk for our 2019 event.

Please read through the information below, consider what part you would like to play in Ledbury Community Day, and confirm what you will be doing on the enclosed Participation Form.

This year we are again asking you to confirm your regular group public contact details for publication on our Website to help interested people to contact you. Complete these details on the form if you are willing for this to happen.

Thank you

Paul Kinnaird (Chair)
Griff Holliday

David Hewitt
Nick Morris

Norman Stanier

Ledbury Community Day Organisers

How can my group join in?

We would like your group to show to other residents in Ledbury and District and to visitors the things you do and the part you play in local life.

You are free to do this in any way that will show off your group and introduce it to others. Please be creative.

Consider how to involve others e.g. by inviting people to take a part in your activities on the day to discover more about you. It's all about *joining in*.

You may choose to work with other Ledbury groups to make a bigger impact. We are asking all groups serving Ledbury and District to take part.

Where is Ledbury Community Day taking place?

We want groups to be doing their thing all over Ledbury. You can choose to hold your event at the premises you normally use, or you can share with other groups.

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We have booked space in the town at the Burgage Hall, the Community Centre, and St. Katherine's Hall. Other places including the Walled Garden and the Recreation Ground are also possible, subject to permission. We are seeking permission to use the ground floor of the Market House for the Community Band, and possibly other musical performance.

Social distancing - We will reduce the number of stalls in each of the Halls this year to prevent crowding. Please let us know if you are willing to be outdoors to help us space things out, or from preference. We will be looking to site "outsiders" by St Katherine's Hall. If outdoors you will need to take any necessary precautions against bad weather. We hope to provide some gazebo cover.

How will people know about Ledbury Community Day?

We publicise the event in advance in the press, through social media and by local hand-outs and signage – you can help us by spreading the word – it's an event for everyone in Ledbury and District. Full details of what you are doing, where and when will go on our website. On the day, we will also have a handout, listing those taking part and where to find them, and stewards available to point people in the right direction.

When in the day should my group's event take place?

It's your choice when on Saturday 4th June to hold the event if running on your premises – it will be June so there will be plenty of daylight. We want things to be happening all through the day, so that everyone can experience many different things. Remember that we want you to visit other groups as well!

The public halls will open to the public only *from 10am to 2pm* – from past experience this is when most want to visit the event in town. Please plan to stay to 2pm if using this space.

How can we benefit from taking part?

It's your day – you can use it to recruit more members or volunteers, you can use it to raise funds for your group or a favourite charity, or you can use it just to show off what you do and have fun doing it, celebrating Ledbury's excellence.

If you want a charity to support, why not support the Mayor of Ledbury's charity appeal for the year (which will be nominated in May).

How do we contact you?

Please let us know as soon as possible whether your group would like to take part in Ledbury Community Day, and what you plan to do.

Contact us by email: info@ledburycommunityday.org.uk.

Contact us by phone: 01531 634788 (Paul) or 01531 633637 (Griff)

Call us if you need more information or have ideas for the day

Please return your Participation Form as soon as possible but no later than 14th April – this will help us ensure we have your details in the programme for the day and provide the best publicity for the event.